

**REPUBLIC OF THE PHILIPPINES
NATIONAL ELECTRIFICATION ADMINISTRATION
57 NIA ROAD, DILIMAN QUEZON CITY**

**PROCUREMENT OF SUPPLY
OF LABOR, MATERIALS,
SUPERVISION, AND OTHER
CONSUMABLES FOR THE
REHABILITATION OF
AUTOMATIC FIRE
SUPPRESSION SYSTEM OF
NEA BUILDING**

NEA-IB No. 2021-003

TERMS OF REFERENCE for the Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

1. RATIONALE

- 1.1. A fire protection or suppression system is an important component of a building's safety plan, regardless whether it's a commercial facility, hospital or educational facility. Without a fire protection system, the lives of those who are inside the building are placed at a high risk in the event of an emergency. A building's fire protection or suppression system plays an important role in providing the building and its occupants with protection in the event of a fire. Each system approaches the threat differently, but is critical to the integrity of the building and the safety of those inside. However, in order for these systems to work properly they need to be maintained and kept up-to-date with the latest fire safety code.
- 1.2. To address this situation, it is highly recommended that in order to ensure safety and security of the building being the workplace of all employees and its service partners and prevent endangering the limbs and lives of people going in and out of the premises, the **National Electrification Administration (NEA for brevity)**, a Government-Owned and Controlled Corporation duly organized and existing under and by virtue of P.D. 269, as amended by R.A. 10531, with principal office address at NEA Building, Barangay Pinyahan, Diliman, Quezon City, needs the services of a qualified/professional fire protection, detection and alarm system service firm ("**CONTRACTOR**", for brevity) which can provide manpower, equipment, supplies, materials, and technical expertise for the rehabilitation of automatic fire suppression system (AFSS) of **NEA** building.

2. APPROVED BUDGET FOR THE CONTRACT

- 2.1. For and in consideration of the performance and accomplishment of the **REHABILITATION OF AFSS**, **NEA** shall pay the **CONTRACTOR** the total amount of **SIX MILLION FIVE HUNDRED THOUSAND PESOS (Php6,500,000.00)** for the contract price. Subject to pertinent laws on government contracts and auditing procedures.
- 2.2. The contract price is inclusive of all duties and taxes.
- 2.3. No changes shall be made on the Contract Price by reason of escalation in currency. Any adjustment in Contract Price shall be done in accordance with guidelines provided by law.
- 2.4. The payment of escalation costs shall be subject to the unilateral and written approval of **NEA** and to availability of funds.

3. PROJECT DURATION

- 3.1. The project duration covering the rehabilitation of AFSS in **NEA** shall be for a period of **two hundred seventy (270) calendar days** from the issuance of Notice to Proceed (NTP).
- 3.2. The **CONTRACTOR's** proposed Work Plan shown in Gantt Chart, which is a mandatory part of the Technical Proposal, should provide a more detailed schedule of activities. Unless approved in writing by **NEA** upon written request of the **CONTRACTOR**, the coverage – *from mobilization to demobilization*, should not extend beyond the deliverable dates as indicated below.

Work Clusters	Nth Cal-days from Contractor's Date of Receipt of Notice-to-Proceed	
	Start	Finish
1. Upon receipt/acceptance of Notice to Proceed	1 st	1 st
2. Mobilization of construction materials and consumables; deployment of manpower and equipment; secure necessary permits; provision of safety signage's and paraphernalia; and, submission of shop drawings and project Bar Chart/S-Curve and PERT/CPM Network Diagram for NEA's approval prior to project implementation.	2 nd	14 th
3. Prepare surfaces in a skillful manner; removal/dismantle of old existing components; installation, integration, testing, commissioning of all equipment; submission of documents and manuals; and conduct Technical Training to NEA personnel for the administration, operation, maintenance and handling of the products to be supplied	15 th	254 th
4. Punch-listing, Rectification of Punch-list Items, Cleaning, Restoration of all affected facilities/areas/landscape, and other related-fixtures due to rehabilitation works; and, Project Turn-Over including submission of as-built plans duly signed and sealed by appropriate professional engineer/s and other contract documents.	255 th	270 th

- 3.3. Exact dates of delivery and/or completion should be reckoned from the date of **CONTRACTOR's** receipt of NTP.
- 3.4. The liquidated damages shall be imposed for the inability of the **CONTRACTOR** to comply with the **Approved Construction Schedule**,

unless a written request for time extension has been approved in writing by **NEA**.

4. QUALIFICATION OF THE CONTRACTOR

- 4.1.** The **CONTRACTOR** must be competent and experienced in the field of AFSS works with a minimum of ten (10) years experiences on similar projects with updated PCAB License (Mechanical Works B) and ISO 9001-2015 Certified. *(To be submitted in the Submission of Bids)*
- 4.2.** The **CONTRACTOR** is required to submit a company profile, list of present and previous clientele, and certifications issued by past/present clients indicating the Contractor's satisfactory performance. *(To be submitted in the post-qualification)*
- 4.3.** The Project-in-Charge who will administer the Rehabilitation Works must be well trained and experienced licensed Mechanical Engineer with at least five (5) years' relevant experience. *(Resume & license: (To be submitted in the post-qualification)*

5. GENERAL REQUIREMENTS

- 5.1.** The **CONTRACTOR** will provide technical supervision, skilled manpower, tools, equipment, and suitable highest quality materials within the specified period to complete the project.
- 5.2.** As-built Drawings shall be done and submitted by **CONTRACTOR**.
- 5.3.** Provide coordination and collaborative works with **NEA** to complete respective works in accordance with approved drawings, specifications and method of installation.
- 5.4.** Provide all materials necessary to complete the works although not specifically mentioned in the Specifications, working drawings or other contract documents without extra cost to the **NEA**.
- 5.5.** Comply with all applicable Environmental, Health and Safety regulations required by law.
- 5.6.** Secure and submit all necessary certifications, licenses, bonds, permits and insurances required in the contract.
- 5.7.** Submit on time, the required work schedule, delivery schedule, table of organization, manpower schedule, samples product data, safety plan, methodology and other requirements deemed necessary.
- 5.8.** Ensure the quality of materials and workmanship needed to complete and render ready for acceptance by **NEA**.

- 5.9. Responsible for the safety requirements (safety shoes, vest, hard hat, safety harness, lifeline, and the like including, first aid kit) and provision of fire extinguishers and all other fire protection provisions in working areas.
- 5.10. Compliance with the safety provisions for warehousing/storage of their materials and equipment.
- 5.11. Medical Requirements of **CONTRACTOR** workers will be part of preliminaries of the **CONTRACTOR**.
- 5.12. Hauling and disposal of garbage inside the building perimeter.
- 5.13. Protect and maintain in the required acceptable conditions of all rehabilitation works and accessories during construction until hand over.
- 5.14. Ensure that the performance, appearance and proper functioning of the works are not affected by any movements, settlement or deflection in the building structure. Also take into account the construction accuracy of works by others to which the rehabilitation works are attached.
- 5.15. Coverage of the rehabilitation works will be but not limited to the following:

Components	Quantity
60 hp Vertical Turbine Fire Pump complete with Pump Controller and other standard accessories, 500 gpm capacity, 300 ft head, 230 V / 3 Phase / 60 Hz	1 unit
5 hp Vertical Turbine Jockey Pump complete with Pump Controller and other standard accessories, 15 gpm capacity, 323 ft head, 230 V / 3 Phase / 60 Hz	1 unit
Complete Wet Pipe Sprinkler System which include sprinkler heads, control valves, check valves, fittings and other accessories	1 lot
Supervisory Switch	10 pieces
Waterflow Detector	10 pieces
Complete Set of Fire Hose Cabinet	25 sets
Float Valve, 75mm dia.	1 unit
Interfacing of Smoke Evacuation Fan to FDAS	1 unit
Interfacing of Elevators to FDAS	1 unit

6. SCOPE OF WORK

- 6.1. The **CONTRACTOR** shall undertake the work implementation of the “**Supply of Labor, Materials, Supervision and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building**”, all in accordance with the specifications and subject to the terms and conditions of the contract.

- 6.1.1. Mobilization and Provision of Temporary Facilities

- 6.1.1.1. The **CONTRACTOR** shall provide safety signage/early warning signs visible at the jobsite.
- 6.1.1.2. The **CONTRACTOR** shall make available Protective Gears for the workers.
- 6.1.1.3. Temporary Facilities shall be of a design and materials acceptable to **NEA**.
- 6.1.1.4. The **CONTRACTOR** shall provide suitable portable toilet facilities at approved location with proper enclosures for the use of workmen, and shall maintain sanitary operable conditions, all in conformity with the local regulations.
- 6.1.1.5. The **CONTRACTOR** shall provide such other temporary working area as maybe required for use of his/her workers and safe storage of tools and materials. Such structures shall be located only at the place previously approved by **NEA**.
- 6.1.1.6. **NEA** shall provide for temporary power facility required for the entire rehabilitation work phase. The **CONTRACTOR** shall provide conduits, wires, connections accessories and labor.
- 6.1.1.7. **NEA** shall provide temporary water facility that will be used during the entire rehabilitation work stages.
- 6.1.1.8. The **CONTRACTOR** shall install, operate, and maintain adequate number of temporary hoists, scaffolds, runways, ladders, and the like as required for the proper execution of the work. Safety precautions shall at all times be observed.
- 6.1.1.9. All temporary services and facilities installed by the **CONTRACTOR** shall be removed by the **CONTRACTOR** upon completion of this Contract or as directed by **NEA**. The **CONTRACTOR** shall restore any damage, alteration, and removal caused during the rehabilitation / project implementation.

6.1.2. Area Preparation

- 6.1.2.1. Prepare surfaces in a skillful manner to produce finished work of first-class appearance and durability.
- 6.1.2.2. Enforce any precautionary measures required to ensure work is safe and protected.
- 6.1.2.3. All existing/old fire and jockey pumps and its pump controller and other accessories, control valves, check valves, supervisory switches, waterflow detectors, fire hose cabinets, electrical wirings, conduits and others shall be removed/dismantled and shall be turned over to **NEA** authorized representatives.

6.1.2.4. Haul and dispose debris properly and to be placed to designated areas provided by **NEA**.

6.1.3. Installation

6.1.3.1. The **CONTRACTOR** shall perform the installation, integration, testing, commissioning of all equipment. All necessary tests, services and inspections to assure the system functions shall be checked and approved before the acceptance test. Consideration shall be given to the fact that installation or tests of other systems within the same building may be carried out during the same period.

6.1.3.2. The **CONTRACTOR** shall install all devices and equipment of the AFSS as per Drawings and Specifications.

6.1.3.3. **CONTRACTOR** shall include a detailed implementation schedule of the project to avoid interruptions in the operation of **NEA**.

6.1.3.4. The **CONTRACTOR** shall provide **NEA's** General Services Division to have the right to observe during the installation procedures.

6.1.3.5. **CONTRACTOR** shall provide complete schematics diagrams and operational manual for **NEA** reference.

6.1.3.6. The **CONTRACTOR** shall ensure that all fits and finishes are precise with professional standard for quality and workmanship. All equipment shall be adjusted accordingly for proper symmetry and operation.

6.1.3.7. **CONTRACTOR** shall install the AFSS equipment and devices without any changes or damage done in the room during any chipping works, etc. Any damage, accidental or not, shall be for the account and shall be restored to its original form and appearance by the **CONTRACTOR**.

6.1.3.8. All outdoor cables should be properly installed inside the Electrical Metallic Tubing (EMT) conduit pipe.

6.1.3.9. **CONTRACTOR** shall interface the Smoke Evacuation Fans and Elevators to the Fire Detection and Alarm System (FDAS) and shall coordinate with the FDAS Provider.

6.1.3.10. All roughing-ins, civil works, including supports, boxes, fittings, mounting brackets and etc., should be provided by the **CONTRACTOR**.

6.1.4. Manuals

- 6.1.4.1. Manuals should provide full overview of the integration of the various sub-systems.
- 6.1.4.2. Documents and manuals should provide an outline of the complete system as delivered. It shall be adapted to the engineering and maintenance staff and described how the system is composed and how it functions.
- 6.1.4.3. It should provide a general overview of the sub-system and outline the structure of associated documentation.
- 6.1.4.4. The manual should provide a detailed description of all system operation functions, including input actions and error response.
- 6.1.4.5. Operations Manual:
 - 6.1.4.5.1. This manual should provide a detailed description of all functions, seen from the user's point of view.
- 6.1.4.6. Equipment Manual:
 - 6.1.4.6.1. The Equipment Manual should provide full details of sub-systems or units on the following subjects as a minimum, general description, complete line diagrams and schematic diagrams.

6.1.5. Training Requirements

- 6.1.5.1. The **CONTRACTOR** shall conduct Technical Training to **NEA** personnel for the administration, operation, maintenance and handling of the products to be supplied.
- 6.1.5.2. This covers the requirements for operational and technical training to enable correct and proper use, operation, and maintenance of the AFSS.
- 6.1.5.3. Training documentation requirements are included.
- 6.1.5.4. The comprehensive trainings shall be provided to ensure that operation and maintenance personnel will be capable to competently operate and maintain the system.

6.2. Punch List, Cleaning, Clearing and Turn-Over

- 6.2.1. Correct all noted punch lists, defects and/or needed replacements identified and observed.
- 6.2.2. Provide an SLA (Service Level Agreement) including but not limited to three-level escalation support:

- 6.2.2.1. Unlimited communication service support
- 6.2.2.2. Technical support with 4-hour response time starting from the time of report and indicating all necessary contact information.
- 6.2.2.3. Product manufacturer local technical support.
- 6.2.3. The **CONTRACTOR** shall review the specifications and determine the numbers and nature of each shop drawing submittal. Five (5) sets of the duly signed and sealed 20"x30" sheets As-Built Drawings and CAD copy shall be submitted with reference made to the appropriate section of the specification.
 - 6.2.3.1. Detailed Electrical Plans containing but not limited to the following:
 - 6.2.3.1.1. Location and Site Plan;
 - 6.2.3.1.2. Legends and Abbreviations; and
 - 6.2.3.1.3. Mechanical, Power Lay-outs and Riser Diagram.
- 6.2.4. Restore to its original condition any facilities and fixtures that has been damaged due to rehabilitation works and accidents arising during implementation, if any.
- 6.2.5. Clean, clearing of the area, and hauling and proper disposal of debris before turn-over.
- 6.2.6. Demobilize and turn-over the entire project for acceptance of **NEA** or its authorized representative.

7. MATERIALS REQUIREMENTS & SPECIFICATIONS

- 7.1. The product and system's design shall be in accordance with the following Codes and Standards:
 - 7.1.1. Codes:
 - 7.1.1.1. National Building Code of the Philippines and its New IRR;
 - 7.1.1.2. Fire Code of the Philippines;
 - 7.1.1.3. Mechanical Engineering Code of the Philippines;
 - 7.1.1.4. Philippine Electrical Code;
 - 7.1.1.5. National Electrical Code; and
 - 7.1.1.6. Existing Local Codes and Ordinances.

7.1.2. Standards:

- 7.1.2.1. National Fire Protection Association;
- 7.1.2.2. British Standards Institution;
- 7.1.2.3. European Committee for Standardization;
- 7.1.2.4. Underwriters Laboratory;
- 7.1.2.5. Loss Prevention Certification Board Approved;
- 7.1.2.6. CE Marking;
- 7.1.2.7. Factory Mutual Approvals; and
- 7.1.2.8. National Electrical Manufacturer's Association (NEMA)

- 7.2. The automatic fire suppression system and its components shall be manufactured by an ISO 9001:2015 certified company and meet the requirements of BS EN 12845:2004.
- 7.3. The system shall be certified for seismic application in accordance with the International Building Code (IBC). The basis for qualification of seismic approval shall be via shake table testing.
- 7.4. The **CONTRACTOR** shall submit certificates confirming that the system or components being installed is in compliance with the codes and standards mentioned above.
- 7.5. All components should be BRAND NEW. The system components should be unused and completely new. The **CONTRACTOR** is required to submit a manufacturer's letter certifying that the components being supplied are brand new.
- 7.6. The existing fire detection and alarm system shall be able to monitor the status of flow switches and supervisory switches installed at the sprinkler system risers. These monitoring points are also addressable in the same way as the detectors are making them easily recognizable at the control panel.
- 7.7. Delivery of the materials must be supported by an official receipt duly signed by the authorized representative of the manufacturer attesting that the system component was sourced from the manufacturer which will be subject to inspection and documents validation by the **NEA** or its authorized representative.

8. WARRANTY

- 8.1. The **CONTRACTOR** shall guarantee the “work done” to be free from defects for a period of **one (1) year** reckoned from acceptance of the project. Form of warranty shall be in accordance with the provisions in Section 62 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184.
- 8.2. The **CONTRACTOR** shall provide for quarterly maintenance check-up within the one-year warranty period which starts after the 9-months completion date for the AFSS starting from completion until final acceptance of the project.

All costs for all the spare parts and other maintenance materials and consumables which will be used in the maintenance shall be shouldered by the Contractor.

9. RESPONSIBILITIES OF THE CONTRACTOR

- 9.1. The principal features of the work do not in any way limit the responsibilities of the **CONTRACTOR** to the general description of his/her scope of work. He/she shall perform all the work fully and make operational to the intent of the project.
- 9.2. The **CONTRACTOR** shall be responsible for the proper execution and coordination of his/her work. He/she shall schedule and program all necessary work activities according to the specified completion period.
- 9.3. The **CONTRACTOR** shall observe the required standards of safety and procedures and that its contract and workers shall be properly insured against all risks. He/she shall provide/equip its workers with Personal Protective Equipment (PPE) during the course of construction/installation. He/she shall observe the **NEA's** house regulations to be issued together with the Work Permit.
- 9.4. The **CONTRACTOR** shall be responsible for securing **NEA** issued work permits and compliance with other **NEA** rules and regulations related to the construction works. All workers/engineers working at site are required to wear company I.D. and uniforms indicating their company name.
- 9.5. The **CONTRACTOR** is not allowed to build quarters for workers within **NEA** premises; cooking and sleeping are not allowed. **CONTRACTOR's** workers are limited to the designated working area only. Loitering around and inside the **NEA** premises is not allowed.
- 9.6. The **CONTRACTOR** shall be responsible for clearing and cleaning of the designated project site of unused materials, left over and other debris at the site and disposal of the same outside of the **NEA** premises. A daily inspection of the work area shall be conducted by the **CONTRACTOR** and **NEA** or its authorized representative to ensure that the working area and storage area assigned to the **CONTRACTOR** are clean and in order at all times.

- 9.7. The **CONTRACTOR** shall protect adjacent areas against any damage by **CONTRACTOR's** employees, or materials, equipment and tools during the execution of the work. Any damage done by **CONTRACTOR's** employees shall be repaired at **CONTRACTOR's** own expense, without additional compensation beyond the contract.
- 9.8. Permits, Laws, Ordinances and Standards – the installation provided for and specified herein shall comply with laws and regulations of the local government unit and any government agency having jurisdiction. All necessary permits and other requirements shall be secured and for the account of the **CONTRACTOR**. Said requirements shall be turned-over to **NEA** upon project completion.
- 9.9. The **CONTRACTOR** shall assign a full-time Engineer as Project-In-Charge (PIC) for the project to supervise the works mentioned herein. The PIC shall be a certified licensed Mechanical Engineer designated for the project by the **CONTRACTOR**. Said PIC shall report the weekly/monthly status/progress of the project as agreed during the kick-off meeting and who shall be the one responsible for all coordination works with the **NEA** or its authorized representative.
- 9.10. All other items of work not specifically mentioned but are necessary to complete the works in accordance with the plans and specifications and other related documents shall be provided by the **CONTRACTOR** at no additional cost to the **NEA**.

10. SUBMITTALS

- 10.1. Before commencing any work or providing any materials at the jobsite for this project, the **CONTRACTOR** shall submit samples, project Bar Chart/S-Curve and PERT/CPM Network Diagram for the **NEA's** approval **within five (5) calendar days** upon receipt of Notice to Proceed.
- 10.2. The Contractor's All-Risk Insurance (CARI) shall be submitted to **NEA within ten (10) calendar days** upon receipt of Notice of Award (NOA) to be issued by the BAC Secretariat.
- 10.3. The **CONTRACTOR** shall submit to **NEA**, the proposed delivery of materials, tools and equipment, and manpower schedules for proper monitoring **five (5) calendar days** after the Pre-construction/kick-off meeting.
- 10.4. The **CONTRACTOR** shall submit samples and/or technical brochures of all materials to be used in the project **within ten (10) calendar days** upon receipt of Notice to Proceed which includes but not be limited to the following for **NEA's** approval:
 - 10.4.1. AFSS Materials/Brochures with technical specifications.
 - 10.4.2. Manufacturer's printed Product Installation Instructions.

- 10.5. Prior to issuance of the Certificate of Completion (COC) the following shall be submitted to **NEA**. The **NEA** reserves the right not to issue a Certificate of Satisfactory Performance on the basis of the non-submission of any of the items below:
 - 10.5.1. Original Copy of "Record Drawing/Plan" complete with legend, technical specifications and measurements.
 - 10.5.2. Final Project Report including photo documentations before, during and after implementation of work. Each photo-documentation should have the date and time stamps in jpg-format.
 - 10.5.3. As-built Plans – Plans should be approved by **NEA**. The **CONTRACTOR** shall submit shop drawings as required by **NEA**. A complete set of As-Built Drawings in printed form (20" x 30") and/or A3 whichever is required by **NEA** and an electronic copy in AutoCAD.
 - 10.5.4. Warranty Certificate of at least one (1) year against poor workmanship and defects traceable to materials.
- 10.6. The **CONTRACTOR** is required to have a suitable Construction Safety and Health Program, which must be in accordance with Occupation Safety and Health (OSH) Standard, rules and issuances by the DOLE. The program shall state the following:
 - 10.6.1. Composition of Construction Safety and Health Committee.
 - 10.6.2. Specific safety policies which the **CONTRACTOR** shall observe at the area of construction which include but not limited to Fall Protection, Chemical Hazards, and Materials Handling and Storage.
 - 10.6.3. Penalties and sanctions for violations of the program.
 - 10.6.4. The manner of disposing waste arising from the construction.
 - 10.6.5. The safety program shall also include the appointment of a full-time safety officer-in-charge of the implementation of the said program.

11. PAYMENTS

- 11.1. Payments to the **CONTRACTOR** will be made only for the actual accomplishment and/or material utilized, certified by the **NEA** as performed by the **CONTRACTOR** in accordance with the plans, specifications and program of works/construction schedule.
- 11.2. Payments in accordance with the above paragraph shall be considered full compensation for furnishing materials, labor, tools and equipment, and for performing all works contemplated and embraced under the Contract.

- 11.3. Payments shall be made upon complete submission of all documents required by **NEA** as indicated in this Terms of Reference and other contract documents.
- 11.4. It is responsibility of the **CONTRACTOR** to ensure that their performance bond is updated and valid until the **NEA** issue the final Certificate of Acceptance. The **CONTRACTOR** shall submit the endorsement or amendments to **NEA** on extension or revisions to its validity, as maybe necessary, not later than **seven (7) days** before the expiration of the originally submitted Performance Bond. No payment shall be made unless the Performance is updated.
- 11.5. **NEA** shall pay the **CONTRACTOR** based on the following payment schedule:
- 11.5.1. **Fifteen Percent (15%)** upon signing of the contract;
 - 11.5.2. **Thirty Percent (30%)** upon turn-over of the removed/dismantled old existing components to the **NEA** representatives and delivery and acceptance of As-Planned detailed design drawings, technical specifications, detailed bill of quantities and summary of works;
 - 11.5.3. **Forty-Five Percent (45%)** upon delivery and acceptance of complete set of Signed and Sealed As-Built Drawings in printed form (20" x 30") and/or A3 whichever is required by **NEA** and an electronic copy in AutoCAD, manuals, and conduct of technical training to **NEA** personnel for the administration, operation, maintenance and handling of the products to be supplied; and
 - 11.5.4. **Ten Percent (10%)** retention upon issuance of Certificate of Final Inspection and Acceptance.
- 11.6. All payments made shall be subject to the usual government accounting and auditing rules and regulations.

12. LIQUIDATED DAMAGES

- 12.1. Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount of 1/10 of 1% of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, **NEA** may rescind the contract after five (5) days from receipt of the written notice by the **CONTRACTOR**, without prejudice to other courses of action and remedies open to it.

TECHNICAL WORKING GROUP

FLOYD ERIC O. BAUTISTA
Member

SHIRLEY J. SALVADOR
Member

CYNTHIA E. LISONDRA
Member

MARCELINO D. CACDAC
Member

CESAR F. JACINTO
Member

HERNANDO N. GABOTERO
Member

RAFAEL B. BARRIENTOS
Member

MA. YVETTE V. MUYARGAS
Member

RAINER NOEL P. RAMOS
Member

EDMUNDO P. AGUILAR
End-user

MA. CHONA O. DELA CRUZ
Vice-Chairman

MAY FLOR C. ABUEDO
Chairman

Bill of Quantities/Bid Form

Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

PROJECT: Procurement of Supply of Labor, Materials, Supervision and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

LOCATION: NEA Building, #57 NIA Road, Government Center, Diliman, Quezon City

SUBJECT: Bill of Quantities / Bid Form

ITEM NO.	DESCRIPTION	MATERIALS				LABOR	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UPS		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
		QTY	UNIT MEASURE	UNIT COST	AMOUNT			OCM	PROFIT	%	VALUE				
		(1)		(2)	(3)	(4)	(5) (3 + 4)	(6)	(7)	(8) (6 + 7)	(9) (5 X 8)	(10) 5%(5 + 9)	(11) (9 + 10)	(12) (5 + 11)	(13) (12 / 1)
1.0.	GENERAL REQUIREMENTS														
	1.1. Mobilization and demobilization.	1.00	lot												
	1.2. Bonds, Permits and Insurances.	1.00	lot												
	1.3. Environmental, Safety and Health.	1.00	lot												
	1.4. Temporary Facilities.	1.00	lot												
2.0.	AREA PREPARATION AND INSTALLATION OF NEW AUTOMATIC FIRE SUPPRESSION SYSTEM AT NEA BUILDING														
	2.1. Removal of all existing old automatic fire suppression system components and hauling the same for proper disposal by the contractor to a designated location.	13,311.18	sq.m.												
	2.2. Preparation of surface area. Installation, integration, testing and commissioning of automatic fire suppression system as per scope of work and specifications.	13,311.18	sq.m.												
	2.3. Submission of documents and manuals. Conduct Technical Training to NEA personnel for the administration, operation, maintenance and handling of the products to be supplied.	1.00	lot												
	TOTAL PROJECT COST														

CONTRACTOR: _____
 Complete Address: _____
 Name of Authorized Representative and Signature: _____
 Telephone No.: _____
 Email Account: _____

ANNEX B

Detail Unit Price Analysis (DUPA)

Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	1.0. GENERAL REQUIREMENTS	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	1.1. Mobilization and Demobilization.	1.00	lot		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST	(A+B+C)	
E.	OVERHEAD, CONTINGENCES & MISC.	(TDC)	
F.	PROFIT	(TDC)	
G.	VALUE ADDED TAX	(of D+E+F+G)	
H.	TOTAL COST	(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	1.0. GENERAL REQUIREMENTS	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	1.2. Bonds, Permits and Insurances.	1.00	lot		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST	(A+B+C)	
E.	OVERHEAD, CONTINGENCES & MISC.	(TDC)	
F.	PROFIT	(TDC)	
G.	VALUE ADDED TAX	(of D+E+F+G)	
H.	TOTAL COST	(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	1.0. GENERAL REQUIREMENTS	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	1.3. Environmental, Safety and Health.	1.00	lot		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST	(A+B+C)	
E.	OVERHEAD, CONTINGENCES & MISC.	(TDC)	
F.	PROFIT	(TDC)	
G.	VALUE ADDED TAX	(of D+E+F+G)	
H.	TOTAL COST	(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	1.0. GENERAL REQUIREMENTS	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	1.4. Temporary Facilities.	1.00	lot		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST		(A+B+C)		
E.	OVERHEAD, CONTINGENCES & MISC.		(TDC)		
F.	PROFIT		(TDC)		
G.	VALUE ADDED TAX		(of D+E+F+G)		
H.	TOTAL COST		(D+E+F+G+H)		
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	2.0. AREA PREPARATION AND INSTALLATION OF NEW AUTOMATIC FIRE SUPPRESSION SYSTEM AT NEA BUILDING	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	2.1. Removal of all existing old automatic fire suppression system components and hauling the same for proper disposal by the contractor to a designated location.	13,311.18	sq.m.		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST	(A+B+C)	
E.	OVERHEAD, CONTINGENCES & MISC.	(TDC)	
F.	PROFIT	(TDC)	
G.	VALUE ADDED TAX	(of D+E+F+G)	
H.	TOTAL COST	(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	2.0. AREA PREPARATION AND INSTALLATION OF NEW AUTOMATIC FIRE SUPPRESSION SYSTEM AT NEA BUILDING	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	2.2. Preparation of surface area. Installation, integration, testing and commissioning of automatic fire suppression system as per scope of work and specifications.	13,311.18	sq.m.		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST	(A+B+C)	
E.	OVERHEAD, CONTINGENCES & MISC.	(TDC)	
F.	PROFIT	(TDC)	
G.	VALUE ADDED TAX	(of D+E+F+G)	
H.	TOTAL COST	(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

PROJECT: Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building

SUBJECT: Detail Unit Price Analysis (DUPA)

PAY ITEM:	2.0. AREA PREPARATION AND INSTALLATION OF NEW AUTOMATIC FIRE SUPPRESSION SYSTEM AT NEA BUILDING	QTY	UNIT	UNIT COST	TOTAL COST (Php)
DESCRIPTION:	2.3. Submission of documents and manuals. Conduct Technical Training to NEA personnel for the administration, operation, maintenance and handling of the products to be supplied.	1.00	lot		
A.	EQUIPMENT				
Ref. No.	Name and Specification of Equipment	No. of Units	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL EQUIPMENT COST				
B.	LABOR				
Ref. No.	Designation of Personnel	No. of Personnel	No. of Days	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL LABOR COST				
OUTPUT=	Quantity / Total Working Hours				
C.	MATERIALS				
Ref. No.	Designation of Materials	Unit	Quantity	Unit Cost	Total Cost (Php)
	1.				
	2.				
	3.				
	4.				
	5.				
	TOTAL MATERIALS COST				
D.	TOTAL DIRECT COST		(A+B+C)		
E.	OVERHEAD, CONTINGENCES & MISC.		(TDC)	
F.	PROFIT		(TDC)	
G.	VALUE ADDED TAX		(of D+E+F+G)	
H.	TOTAL COST		(D+E+F+G+H)	
I.	UNIT COST				

Prepared by:

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	10
Section I. Invitation to Bid	13
Section II. Instructions to Bidders	17
1. Scope of Bid	18
2. Funding Information	18
3. Bidding Requirements	18
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	18
5. Eligible Bidders	18
6. Origin of Goods	19
7. Subcontracts	19
8. Pre-Bid Conference	19
9. Clarification and Amendment of Bidding Documents	19
10. Documents comprising the Bid: Eligibility and Technical Components	19
11. Documents comprising the Bid: Financial Component	20
12. Bid Prices	20
13. Bid and Payment Currencies	21
14. Bid Security	21
15. Sealing and Marking of Bids	21
16. Deadline for Submission of Bids	22
17. Opening and Preliminary Examination of Bids	22
18. Domestic Preference	22
19. Detailed Evaluation and Comparison of Bids	22
20. Post-Qualification	23
21. Signing of the Contract	23
Section III. Bid Data Sheet	24
Section IV. General Conditions of Contract	26
1. Scope of Contract	27
2. Advance Payment and Terms of Payment	27
3. Performance Security	27
4. Inspection and Tests	27
5. Warranty	28
6. Liability of the Supplier	28
Section V. Special Conditions of Contract	29
Section VI. Schedule of Requirement	34
Section VII. Technical Specifications	35
Section VIII. Checklist of Technical and Financial Documents	37

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – BangkoSentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project–Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC –Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB –Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



INVITATION TO BID

PROCUREMENT OF SUPPLY OF LABOR, MATERIALS, SUPERVISION, AND OTHER CONSUMABLES FOR THE REHABILITATION OF AUTOMATIC FIRE SUPPRESSION SYSTEM OF NEA BUILDING

1. The *National Electrification Administration*, through the *2022 Corporate Operating Budget* intends to apply the sum of **Six Million Five Hundred Thousand Pesos (PhP6,500,000.00)** to payment under the contract for *Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building (NEA-IB No. 2021-003)*. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The *National Electrification Administration* now invites bids for the above Procurement Project. Delivery of the Goods is required for **270 calendar days from issuance of Notice to Proceed**. Bidders should have completed, with **at least ten (10) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

4. Interested bidders may obtain further information and inspect the Bidding Documents from the *National Electrification Administration (NEA), #57 NIA Road, Diliman Quezon City, Monday to Friday, 8:00 A.M. to 5:00 P.M.* or websites of NEA and PhilGEPS.

nea.gov.ph
notices.philgeps.gov.ph

5. A complete set of Bidding Documents may be acquired by interested bidders on **October 14, 2021** at the address and time stated above.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. However, the Bidders shall pay the applicable fee of **Ten Thousand Pesos (PhP10,000.00)** for the Bidding Documents not later than the submission of their bids.

6. The National Electrification Administration will hold a Pre-Bid Conference¹ on **October 22, 2021, 9:00 A.M.** through **ZOOM video conferencing**. Zoom details shall be given to all prospective bidders who will submit an intent to join the pre-bid conference. The intent shall be sent/submitted to email address (nea.bac.secretariat9184@gmail.com) on or before **October 21, 2021**.

Bids must be duly **received** by the BAC Secretariat at the address below, *manually or thru courier delivery*, on or before **November 4, 2021, 9:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**. Late bids shall not be accepted.

The **Bid Opening** shall be held also on **November 4, 2021 9:05 A.M.** at the HESA, 2nd Floor., NEA Building, 57 NIA Road, Government Center, Diliman, Quezon City. *Bids will be opened in the presence of the bidders' representatives thru video conferencing. The password and ID number will be disclosed to bidder/s upon receipt of bids by the NEA BAC Secretariat. Likewise, the bidder/s shall submit the name of a person/representative who will participate the Opening of Bids thru video conferencing.*

8. This Procurement is undertaken through Early Procurement Activities (EPA) of the goods and services for FY 2022.
9. Thus, this EPA shall be governed by GPPB Circular No. 06-2019 dated 17 July 2019, which shall include, but not limited to the:

- a. rules and procedure of EPA:

The conduct of EPA from posting to recommendation of the BAC to the HoPE as to the award of the contract shall observe the mandatory timelines set forth in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act No. (RA) No. 9184, including the period for re-bidding which shall be within fifteen (15) days after each declaration of failure of bidding, which may be extended up to thirty (30) days upon approval of the HoPE.

- b. fixed price rule in procurement

No changes shall be made on the Contract Price by reason of escalation in currency. Any adjustment in Contract Price shall be done in accordance with guidelines provided by law.

- c. extension of the bid validity and security

The validity of their bidders' bid securities shall be beyond one hundred twenty (120) calendar days, prior to their expiration, if the funding source for the Procurement Project has yet to be approved and made effective. A change in the form of the bid security is allowed if this is made prior to the expiration of the bid validity sought to be extended. If the bidder refuses to extend the bid validity, the NEA shall reject the bid submitted by said bidder.

- d. validity of the eligibility requirements prior to the award of contract

- e. conditions of award

- i. Procurement Projects undertaken through EPA may be awarded upon approval and effectivity of the GAA, reenacted budget, appropriations ordinance, corporate budget or loan agreement, as the

2.

- ii. If the amount authorized for a Procurement Project has been reduced, the PE may still make an award if the contract price to be awarded is within the amount authorized in the GAA, reenacted budget, appropriations

ordinance, corporate budget, or loan agreement regardless of the posted ABC.

- iii. The HoPE shall not award any Procurement Project if the amount therefor has been withdrawn or in the event the amount authorized in the GAA, reenacted budget, appropriations ordinance, corporate budget, or loan agreement is lower than the amount of contract to be awarded.
 - iv. In all instances, the HoPE has the authority to exercise the reservation clause under Section 41 of RA No. 9184, which grants the HoPE the right not to award the contract if, for any justifiable and reasonable ground, the award of the contract will not redound to the benefit of the government.
- f. Date of earliest delivery.
10. The National Electrification Administration reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ANNABELLE P. CRUZ
NEA-BAC Secretariat Chair
Tel. No.: 8929-1909 local 142,110,111
Direct line No.: 926-1339
Email Address:nea.bac.secretariat9184@gmail.com

<Signed>

ATTY. OSWALDO F. GABAT
Chairperson, Bids and Awards Committee

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, *National Electrification Administration* wishes to receive Bids for the *Procurement of Supply of Labor, Materials, Supervision, and Other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building*, with identification number NEA IB No. 2021-003.

The Procurement Project (referred to herein as “Project”) is composed of nine (9) items the details of which are described in Section VII (Technical Specifications).

2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for 2022 in the amount of Six Million Five Hundred Thousand Pesos (**PhP6,500,000.00**).
- 2.2. The source of funding is the Corporate Funds.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “P” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting} as indicated in paragraph 5 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *ten (10) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:

- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:

Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until **120 days from the date of bid opening**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 6 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 8 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p style="margin-left: 40px;">a. <i>Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building.</i></p> <p style="margin-left: 40px;">b. Completed within <i>ten (10) years</i> prior to the deadline for the submission and receipt of bids.</p>
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP Manila or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>Cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit Php130,000.00 ((2%) of ABC); or</p> <p>Surety Bond..... Php325,000.00 ((5%) of ABC]</p> <p><i>Bid Security shall be valid for 120 days from date of Submission of Bids.</i></p>
19.3	<i>Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building with an ABC of Php6, 500,000.00</i>
20.2	<p><i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.]</i></p> <p><i>No further instructions.</i></p>
21.2	<p><i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.]</i></p> <p><i>No further instructions.</i></p>

Section IV. General Conditions of Contract

1. **Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. **Advance Payment and Terms of Payment**

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. **Performance Security**

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184

4. **Inspection and Tests**

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184, *and*

The warranty provision indicated in the Terms of Reference (TOR)

6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered to <i>Manila</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered to <i>Manila</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>Engr. Hernando Gabotero</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ol style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. <i>[Specify additional incidental service requirements, as needed.]</i>

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier. *All spare parts shall be shouldered by the Contractor within the warranty period.*

1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
2. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period *of one (1) year after the completion*

Spare parts or components shall be supplied as promptly as possible, but in any case, within *seven (7) days* of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

	<p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic</p>

	<p>Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>“The terms of payment shall be as follows: ”</i></p> <p><i>NEA shall pay the CONTRACTOR based on the following payment schedule:</i></p> <p><i>1.1.1. Fifteen Percent (15%) upon signing of the contract;</i></p> <p><i>1.1.2. Thirty Percent (30%) upon turn-over of the removed/dismantled old existing components to the NEA representatives and delivery and acceptance of As-Planned detailed design drawings, technical specifications, detailed bill of quantities and summary of works;</i></p> <p><i>1.1.3. Forty-Five Percent (45%) upon delivery and acceptance of complete set of Signed and Sealed As-Built Drawings in printed form (20” x 30”) and/or A3 whichever is required by NEA and an electronic copy in AutoCAD, manuals, and conduct of technical training to NEA personnel for the administration, operation, maintenance and handling of the products to be supplied; and</i></p> <p><i>1.1.4. Ten Percent (10%) retention upon issuance of Certificate of Final Inspection and Acceptance.</i></p>
4	<p>The inspections and tests that will be conducted are:</p> <ol style="list-style-type: none"> <i>1. The CONTRACTOR shall conduct Technical Training to NEA personnel for the administration, operation, maintenance and handling of the products to be supplied.</i> <i>2. This covers the requirements for operational and technical training to enable correct and proper use, operation, and maintenance of the AFSS.</i> <i>3. Training documentation requirements are included.</i> <i>4. The comprehensive trainings shall be provided to ensure that operation and maintenance personnel will be capable to competently operate and maintain the system.</i>

Section VI. Schedule of Requirement

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Schedule of Requirements

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Procurement of Supply of Labor, Materials, Supervision, and other Consumables for the Rehabilitation of Automatic Fire Suppression System of NEA Building	1 lot		Two Hundred Seventy (270) calendar days from the issuance of NTP

I hereby certify to comply and deliver all of the above requirements.

Conforme : _____
(Printed Name/Signature of the Bidder/Authorized Representative)

Designation: _____

Company: _____

Date: _____

Section VII. Technical Specifications

Technical Specifications

<i>Item</i>	<i>Specifications</i>	<i>Statement of Compliance</i>																				
1.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Components</th> <th style="width: 20%;">Quantity</th> </tr> </thead> <tbody> <tr> <td>60 hp Vertical Turbine Fire Pump complete with Pump Controller and other standard accessories, 500 gpm capacity, 300 ft head, 230 V / 3 Phase / 60 Hz</td> <td style="text-align: center;">1 unit</td> </tr> <tr> <td>5 hp Vertical Turbine Jockey Pump complete with Pump Controller and other standard accessories, 15 gpm capacity, 323 ft head, 230 V / 3 Phase / 60 Hz</td> <td style="text-align: center;">1 unit</td> </tr> <tr> <td>Complete Wet Pipe Sprinkler System which include sprinkler heads, control valves, check valves, fittings and other accessories</td> <td style="text-align: center;">1 lot</td> </tr> <tr> <td>Supervisory Switch</td> <td style="text-align: center;">10 pieces</td> </tr> <tr> <td>Waterflow Detector</td> <td style="text-align: center;">10 pieces</td> </tr> <tr> <td>Complete Set of Fire Hose Cabinet</td> <td style="text-align: center;">25 sets</td> </tr> <tr> <td>Float Valve, 75mm dia.</td> <td style="text-align: center;">1 unit</td> </tr> <tr> <td>Interfacing of Smoke Evacuation Fan to FDAS</td> <td style="text-align: center;">1 unit</td> </tr> <tr> <td>Interfacing of Elevators to FDAS</td> <td style="text-align: center;">1 unit</td> </tr> </tbody> </table>	Components	Quantity	60 hp Vertical Turbine Fire Pump complete with Pump Controller and other standard accessories, 500 gpm capacity, 300 ft head, 230 V / 3 Phase / 60 Hz	1 unit	5 hp Vertical Turbine Jockey Pump complete with Pump Controller and other standard accessories, 15 gpm capacity, 323 ft head, 230 V / 3 Phase / 60 Hz	1 unit	Complete Wet Pipe Sprinkler System which include sprinkler heads, control valves, check valves, fittings and other accessories	1 lot	Supervisory Switch	10 pieces	Waterflow Detector	10 pieces	Complete Set of Fire Hose Cabinet	25 sets	Float Valve, 75mm dia.	1 unit	Interfacing of Smoke Evacuation Fan to FDAS	1 unit	Interfacing of Elevators to FDAS	1 unit	<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
Components	Quantity																					
60 hp Vertical Turbine Fire Pump complete with Pump Controller and other standard accessories, 500 gpm capacity, 300 ft head, 230 V / 3 Phase / 60 Hz	1 unit																					
5 hp Vertical Turbine Jockey Pump complete with Pump Controller and other standard accessories, 15 gpm capacity, 323 ft head, 230 V / 3 Phase / 60 Hz	1 unit																					
Complete Wet Pipe Sprinkler System which include sprinkler heads, control valves, check valves, fittings and other accessories	1 lot																					
Supervisory Switch	10 pieces																					
Waterflow Detector	10 pieces																					
Complete Set of Fire Hose Cabinet	25 sets																					
Float Valve, 75mm dia.	1 unit																					
Interfacing of Smoke Evacuation Fan to FDAS	1 unit																					
Interfacing of Elevators to FDAS	1 unit																					

I hereby certify to comply and deliver all of the above requirements.

Conforme : _____
 (Printed Name/Signature of the Bidder/Authorized Representative)

Designation: _____

Company: _____

Date: _____

***Section VIII. Checklist of Technical and
Financial Documents***

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
Additional Requirement:
- (e) PCAB license in Item No. 4 of the TOR (Qualifications of the Contractor)

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;
and

- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form;
- (b) Original of duly signed and accomplished Price Schedule(s); **and**
- (c) Bill of Quantities and Detail Unit Price Analysis (DUPA).
(Annex A and B Forms included in the TOR)

FORMS

Omnibus Sworn Statement (Revised)

[Shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____
 Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount Currency	Purpose of Commission or gratuity
------------------------------	--------------------	--------------------------------------

(if none, state “None”)]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)

[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the ____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [*contract price in words and figures in specified currency*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Signatory's Legal Capacity]

for:

for:

[Insert Procuring Entity]

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

Statement of Single Largest Completed Contract (SLCC) Similar To The Contract To Be Bid

Below is the list of the list of SLCC of our company as required in Checklist of Technical Documents. Letter (g) of the Bidding Document:

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Supplier's Name and Address	Kinds of Goods	Date of Delivery	Contract Amount

Note: This statement shall be supported with NOA, Contract, NTP O.R or Sales Invoice & other docs, if necessary

Submitted by : _____
 (Printed Name & Signature)

Designation : _____

Company Name : _____

Date : _____

Statement of all Ongoing Government & Private Contracts Including Contracts Awarded But Not Yet Started, If Any, Whether Similar or Not Similar in Nature and Complexity to the Contract To Be Bid

Below is the list of the list of all on-going government and private contracts awarded to our company including contracts awarded but not yet started as required in Checklist of Technical Documents. Letter (f) of the Bidding Document:

Name of Contract/ Project Cost	Date of Contract	Contract Duration	Owner's Name and Address	Kinds of Goods	Date of Delivery	Amount	
						Contract Amount	Value of Outstanding Contract
<u>Government</u>							
<u>Private</u>							
<i>Note: This statement shall be supported with NOA, Contract, NTP and other docs, if necessary</i>						Total	

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Company Name : _____

Date : _____

